



2026 BUFFALO CITY MARKET APPLICATION

Application and Fees: Those wishing to participate in the Buffalo City, WI Wednesdays at the Park Market must complete this application form, agree to the market rules below and submit all with payment to the Buffalo City Clerk at least one week prior to the event they wish to attend.

Market Rules:

1. Set up – Seasonal vendors may set up in their designated spot anytime after 3 PM. Weekly pass vendors may enter starting at 4PM and go to the #’d spot assigned to them or see a Market Board member to be assigned a spot.
2. Vendors must be in place NO LATER THAN 5:00 PM
3. Vendors must stay in place until 7 PM (Music will go until 7:30PM – you are encouraged to stay until after music.
4. Vendors are allowed a space that will fit a 10x10 pop up tent. Seasonal pass holders will have an opportunity to pick their location prior to the season.
5. If electricity is provided – you must provide your own safe and operational electrical cords. An additional fee of \$20 per event will be charged for using electricity.
6. All pop up tents must have weights readily accessible at every Market. This can be milk jugs filled with water, sand bags, etc. Market Board can request they be used at any/all events.
7. Vendors are responsible for clean-up of their areas after every market. Area must be completely cleaned and left as it was when you arrived.
8. Vendors will provide their own set-up, tables, tents, signage etc.
9. Each Vendor is responsible for and liable for his/her own produce/product and area during the entire stay at the Market. It is highly encouraged to look into having your own business liability insurance.
10. All applications must include type of products to be sold. Market board has the authority to limit the number of sellers of given products.
11. Vendors agree to abide by the Wisconsin Department of Ag and Buffalo County Health Department guidelines as established in their “Farmer’s Market Guide”
12. Vendor fee is non-refundable. If you are approved and are not able to attend the fee will not be returned. Arrangements may be made to attend later events.

Application and booking options on the next page must be completed and returned with payment to: City of Buffalo City, 245 E. 10th Street, Buffalo City, WI 54622 at least 1 week prior to Market date. Call 608-248-2262 with questions. There will be no late approvals.

Buffalo City Market Application

Name:

Address:

Phone:

Email:

Type of Products being sold:

VENDING OPTIONS:

#1 VENDOR SEASON PASS PRICE - \$80

- Every 2nd & 4th Wednesday June 10 -September 9 + added date July 29th ---- 8 events total
 - Must make effort to attend each event/if consistently absent vendor pass can be revoked.
 - All season applicants who have booked by May 4th will be given priority on choosing their market location at the Market Meeting on Wednesday, May 27th at 6PM at the park
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#2 VENDOR WEEKLY PASS - \$20/WK

- Encourage putting application in at the beginning of the season with dates selected
 - Vendor space will be assigned by the Market Board before the event date & sent to you
 - Application for any event must be received by the City Clerk no later than one week before
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OPTION CHOSEN - _____

TOTAL \$ ENCLOSED - _____

DATES BOOKING (FOR WEEKLY PASS):