

Applications will be reviewed by
the Building Committee.

**Review Process will take a
MINIMUM OF TWO WEEKS**



City of Buffalo City

Application for Building Permit

PERMIT NO. _____
DATE ISSUED _____
FEE _____

Please choose a project category:

- ☐ NEW HOME CONSTRUCTION*
- ☐ ADDITION TO CURRENT RESIDENTIAL PROPERTY*
- ☐ INTERIOR REMODEL (INCLUDING WINDOWS)
- ☐ ROOFING
- ☐ SIDING
- ☐ DECK
- ☐ GARAGE - DETACHED*
- ☐ GARAGE - ATTACHED*
- ☐ SHED *
- ☐ FENCE
- ☐ CONCRETE (SIDEWALK/DRIVEWAY/PATIO)
- ☐ TOWER/ANTENNA
- ☐ NEW COMMERCIAL CONSTRUCTION*
- ☐ ADDITION TO COMMERCIAL PROPERTY*
- ☐ INTERIOR REMODEL OF COMMERCIAL PROPERTY
- ☐ OTHER - PLEASE DESCRIBE _____

TOTAL COST OF PROJECT (INCLUDING MATERIALS & LABOR):

*** Additional Information Form must also be filled out**

Questions - Call City Clerk at 608-248-2262

Applicant Name: _____

Applicant Address: _____

Building Project Address (if different): _____

Phone # _____

Contractor Name: _____

Electric Contractor Name: _____

Plumbing Contractor Name: _____

Other Contractor Name: _____

Applicant Signature: _____

By signing this application you agree that all above information is correct to the best of your knowledge and that all setbacks as outlined on page 2 will be met in accordance with the City of Buffalo City Zoning Regulations.

Project Description (Include additional pages if needed) :

Please refer to the setback guidelines on the back of this application.

****MUST ATTACH A DRAWING SHOWING DIMENSIONS TO
ALL LOT LINES & SEPTIC**

Permit Fees due when approved:

Project cost \$10,000 or less = \$30
\$10,000 - \$50,000 = \$1.50/\$1,000 more
Over \$50,000 - \$.75/\$1,000 more

PERMIT FINES:

BUILDING WITHOUT A PERMIT FINES -
\$100-\$5,000

City of Buffalo City

ADDITIONAL INFORMATION FORM

**** This form must be attached to the Building Application with all other applicable attachments
for any building applications to be considered if proposed construction changes the structure**

Building (or addition) measurements:

Number of Stories:

Height of Building (Including roof):

Intended use of Building in Detail (attach additional page if needed):

Construction Materials to be used on Interior:

Construction Materials to be used on exterior (siding, etc.):

Attach the following:

1. Blueprints
2. Detailed Property map with all setback measurements
3. Proposed sewage and water supply plan (if current system on property this system must be mapped out with measurements)
4. Official map filed with Buffalo County Zoning Department of any current sanitary or water supply systems on the property

*******All structure changes to a residential structure need to be state inspected. Once the City permit is issued you will be responsible
for contacting Residential Home State Inspector Fred Weber at 715-556-0066.**

Yards and Spaces Required:

(All setbacks are measured from your property line. To find your property line measure **30 feet** from the center of the street. If you are uncertain where your property line is, you are responsible for hiring a surveyor)

Maximum height:

Principal building	35 feet
Accessory building	15 feet
Unattached Garage	23 feet

Minimum Neighboring Property Line Setback:

Principal building:	15 feet
Accessory building	3 feet
Unattached Garage	15 feet

Minimum Street Setback:

Principal, Garage & accessory buildings: 25 feet

Minimum Alley Setback

Principal Building	25 feet
Accessory building	3 feet
Unattached Garage	10 feet

Minimum lot area per family 15,000 square foot amendment

Minimum floor area per family 1,000 square feet

Minimum width of dwelling 20 feet

Minimum setback from all sanitary components 10 feet

THINGS TO REMEMBER:

ACCESSORY BUILDING (SHED) maximum square footage allowed is 288 sq. feet. (12x24) Must be on same or an abutting lot or lots and located not more than 100 feet from the main building

UNATTACHED GARAGE ACROSS ALLEY - Must be on lot within 20' of lot residence is on and within 100' of that residence

DECKS - setback from all lines- 12 1/2 feet

FENCES/HEDGES/WALLS: SOLID/NOT SEE THROUGH: Max 3' in yard abutting street; Max 6' in backyard or side yard. May be located on property line. Must maintain both sides.

FENCES/HEDGES/WALLS: SEE THROUGH WITH LARGE OPENINGS: Max 6'; May be located in front, side or rear yard on property line. Must maintain both sides.

*** Applications may take a minimum of 2 weeks to be reviewed. Construction Can NOT start until you have your building permit prominently displayed at the construction location**

*** Contractors are not held responsible for not obtaining building permits – HOMEOWNERS ARE RESPONSIBLE FOR APPLYING.**

*** Burning of demolition materials is NOT ALLOWED**

•HOUSE NUMBERS ARE REQUIRED TO BE PLACED ON ALL PRINCIPAL BUILDINGS BY CITY ORDINANCE

Call or email Buffalo City Clerk for more information:
608-248-2262 - cityclerk@buffalocitywi.gov